

Ladd and Katherine Hancher Library Foundation

Grant Application

The Ladd and Katherine Hancher Library Foundation will consider requests from public libraries serving populations of 50,000 or less. Projects are reviewed for the level of educational contribution to the community. Funding will not be considered for normal operating expenses, normal salaries or employee benefits.

Application Deadline: September 1, 2017

Name of Organization: _____

Name of Contact: _____ Contact Title: _____

Physical Address: _____ City: _____ State: ___ Zip: _____

Mailing Address: _____ City: _____ State: ___ Zip: _____

Telephone: _____ Fax: _____ Email: _____

Website: _____

Current Assigned Texas State Library Population: _____

Grant Amount Requested: _____ Project Title: _____

AGREEMENT: If awarded a grant, it is agreed that this library will submit a report, including an accounting of funds used, on or before one year from the day the grant is funded.

Signature of Representative

Title

Date

2. Has this library received a previous grant from the Ladd and Katherine Hancher Library Foundation? ___ Yes ___ No

3. If a grant is awarded, how will this project be funded beyond the grant year?

4. Provide a detailed budget for your project. Include itemized costs for materials, equipment, furniture, shipping, labor, etc....

5. Describe how this project will improve the library educational services in your community. Denote the group(s) in your community who benefit and how they will benefit from this project.

6. Explain how you will measure the success of your project. What are the outcomes you anticipate?

7. Identify the person(s) who will implement the project, monitor the results and submit the report. Provide name(s), title(s) and address(es).

8. Please include any additional information you believe is important.

WHAT TO SEND:

ONE copy of the Grant Application.

One copy of your Annual Report to the Texas State Library.

Return the application by Sept. 1, 2017.

Mailing Instructions: Applications should be sent by first class mail. The Foundation will confirm receipt by email.

Send Applications to: Ladd and Katherine Library Foundation
Attn: Joan Whitcomb
P.O. Box 878
Columbus , TX 78934
E-mail: info@hancherlibraryfoundation.org
Web Page: www.HancherLibraryFoundation.org